

**TILAK MAHARASHTRA VIDYAPEETH, PUNE**  
**MASTER OF COMMERCE (M.COM.)**  
**EXAMINATION : MAY - 2022**  
**FIRST SEMESTER**

**Sub: Principles of Management and Management Information System (MIS) (MCC-112)**

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**Date: 25/05/2022**

**Total marks: 100**

**Time: 02.00 pm to 05.00 pm**

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**Instruction: All questions are compulsory.**

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**Q. 1. Answer the following questions. (Attempt any three) (30)**

1. What is Leadership? Discuss the qualities of Leadership?
2. State the importance and limitations of Forecasting.
3. Explain the Merits of Scientific Management
4. Difference between the Formal and Informal Organization structure.
5. What are the various Barriers in communication?

**Q.2 Answer the following questions. (Attempt any three) (30)**

1. Explain the types of Motivation.
2. Explain the nature of Direction?
3. Discuss the factors affecting the Decision making process.
4. Explain the Managerial skills required for management.
5. State the characteristics of MIS.

**Q.3 Write short notes. (Attempt any four) (20)**

1. Management at Science
2. Performance Appraisal
3. Maslow's theory of need
4. Management at Science
5. Advantages of Centralization
6. Leadership

**Q.4A. Answer in one Sentence (Any 5) (10)**

1. What is Performance Appraisal?
2. Define Communication
3. Define Leadership
4. Define Staffing
5. Define TQM
6. Define PERT
7. Define Forecasting.

**Q.4B. Select the correct Alternatives (Attempt any Ten)**

**(10)**

1. ----- can be called as a process of organized activities.  
a) Activity  
b) Management  
c) Planning  
d) Worker
2. A----- Refers to a fundamental truth.  
a) Principles  
b) Theory  
c) None  
d) Laws
3. ----- is a choice between two or more alternatives.  
a) None  
b) Decisions  
c) Acting  
d) Planning
4. The aim of any business is to maximize -----.  
a) Profit  
b) Loss  
c) Liabilities  
d) Assets
5. A-----is made up of inputs processing, output and feedback or control.  
a) System  
b) operation  
c) Software  
d) data
6. ----- is the basis for every decision taken in an organization.  
a) Information  
b) Data  
c) System  
d) MIS
7. In all organization ----- are guided by rules and procedure.  
a) Employees  
b) Directors  
c) Human resources  
d) Department head
8. Management can be called as a process of ----- activities.  
a) Function  
b) Organized  
c) None  
d) Process
9. Manager at all levels perform the same ----- function.  
a) Visible  
b) Different  
c) None  
d) Basic
10. A ----- is a planning and controlling devices.  
a) Direction  
b) Budget  
c) Communication  
d) Money
11. ----- Refers to the reply of the receiver  
a) Feedback  
b) Decoding  
c) Idea  
d) Encoding
12. Leadership is a mean of -----.  
a) Planning  
b) Staffing  
c) Direction  
d) Forecasting

