

TILAK MAHARASHTRA VIDYAPEETH, PUNE
MASTER OF COMMERCE (M.COM.)
EXAMINATION : JUNE - 2022
FIRST SEMESTER

Sub: Principles of Management and Management Information System (MIS) (MCC-112)

Date: 7/6/2022

Total marks: 100

Time: 2.00 pm to 5.00 pm

Instruction: All questions are compulsory.

Q. 1. Answer the following questions. (Attempt any three) (30)

1. Explain the 14 Principles of Management.
2. Define Planning. Explain its objectives.
3. Elaborate the need of MIS?
4. Explain Management as an art, a science and a profession.
5. Explain Staffing and gives its importance?

Q2 Answer the following questions. (Attempt any three) (30)

1. Explain the types Organization?
2. Explain the function of Management.
3. Explain the types of Motivation.
4. What is written communication? Explain its importance.
5. Explain the nature of Direction?

Q3 Write short notes. (Attempt any four) (20)

1. Management at Science
2. Disaster Management
3. Direction
4. Advantages of Centralization
5. Planning
6. Process of Decision Making

Q4A. Answer in one Sentence (Any 5) (10)

1. Define Leadership
2. Define Function of Management
3. Define Directing

4. Define Staffing
5. Define MIS
6. Define PERT
7. Write one quality of Leader.

Q4B. Select the correct Alternatives (Attempt any Ten)

(10)

1. Control is a fundamental ----- function.

A) corrective	B) managerial
C) dynamic	D) Business
2. Planning is a -----process

A) Continuous	b) Gap
c) Time begin	d) Compulsory
3. ----- need to be optimistic to persuade his team member.

a) Sender	b)Receiver
c) Leader	d)Manager
4. Directing may be considered to be the heart of ----- process

a) Management	b) Communication
c) Relation	d) Action
5. Management has to deal with human behaviour under ----- conditions.

a) System	b)Different
c)Dynamic	d) Basic
6. ----- means systematic body of knowledge.

a) Science	b) Profession
c) Art	d)Commerce
7. There are 14 Principle of Management described by ----- Fayol

a) Maslow	b) T.R
c) F.W	d) Henri
8. Planning reduces the risks of ----- .

a) Uncertainty	b) Ideas
c) Mental	d)Leadership
9. Managers at all level performs the same basic ----- .

a) Objectives	b) Rules
c) Regulation	d) Information

10. ----- means exchange of facts and idea.
- | | |
|------------------|----------------|
| a) Planning | b) Organizing |
| c) Communication | d) Controlling |
11. Planning is a -----process.
- | | |
|---------------|---------------|
| A) continuous | B) gap |
| C) compulsory | D) time being |
12. The aim of any business is to maximize -----.
- | | |
|----------|----------------|
| A) loss | B) profit |
| C) asset | D) liabilities |
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