टिळक महाराष्ट्र विद्यापीठ, पुणे समाजकार्य विशारद (BACHLOR OF SOCIAL WORK) (B.S.W.)

परीक्षा : जून - २०२२

तृतीय सत्र

Sub : Functional English - III (25 CP 301)

गुण: ३०

Instructions: 1) All questions are compulsory

Q.1 Read the following passage and make notes.

> There are thousands of kinds of trees. But most trees belong to one of the two main groups --- the broad leaf trees and the needle leaf trees. These two types of trees grow in Europe, North America and many other parts of the world. Most other types of trees such as palms and ferns grow mainly in warm regions.

> For thousands of years trees provided man with foods, fibers and medicines. Above all they have provided him with wood. Pre-historic man used wood to make his first spear, his first boat and his first wheel. Throughout history man has used wood to make tools, construct buildings and create works of art. He also used it for fuel. Living trees are valuable to man as are tree products because they help conserve natural resources.

> Each year loggers cut down millions of trees in the world's forests. Logs from these are shifted to saw mills and pulp mills. Saw mills cut the logs into lumber, which the building industry uses for many types of construction work.

Q.2 Write Short Notes (Any two)

- 1. Cultural barriers and communication
- 2. Upward and Downward communication
- 3. Principles of brevity and objectivity
- 4. Diagonal and Horizontal communication

Do as directed **Q.3** a)

- 1. She gave me her number. (Change the voice)
- 2. Iron is the most useful metal. (Change into positive degree)
- 3. Rita said to the boy, "Go out of the room at once." (Change into indirect speech)
- 4. It takes us very long time to reach the college. (Change into present perfect tense)
- 5. Has anyone found any kind of life on the moon? (Change into assertive)

Choose correct alternatives b)

- 1. They have not got _____ time to do more work. (any, some)
- _____ horse is _____ useful animal. (a, the) 2.
- The sun has gone____ the clouds. (under, behind) 3.
- The chief, with all his men present. (was, were) 4.
- 5. He applied for a _____ in the bank. (loan, lone)

Functional English (25 CP 301) AID /II

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