

**TILAK MAHARASHTRA VIDYAPEETH, PUNE**  
**BACHELOR OF HOTEL MANAGEMENT & CATERING**  
**TECHNOLOGY (BHMCT)**  
**EXAMINATION : DECEMBER– 2022**  
**SIXTH SEMESTER**

**C/CB**  
**60:40**

**Subject : -Human Resource Management(BHM19-026615)**

**Date: 7/12/2022**

**Total Marks: 60**

**Time: 2.00 pm to 4.30 pm**

**Instructions:** 1) Each question carries 10 marks.  
2) Question No. 1 is Compulsory. Attempt any 05 questions from remaining.

- Q. 1.** Explain the selection process followed in a tourism company in detail. **(10)**
- Q. 2.** A) How incentives can be paid to a employee? **(05)**  
B) Explain what is meant by Recruitment. **(05)**
- Q. 3.** What are different ways through which trainings can be conducted in a 5 star hotel for middle management level? **(10)**
- Q. 4.** Explain different sources of recruitment in detail. **(10)**
- Q. 5.** Prepare job description and job specification for any of the following position **(10)**  
a) barista  
b) executive chef  
c) flowerist
- Q. 6.** What are different ways through which performance appraisal can be conducted? **(10)**
- Q. 7.** Explain in detail the elements of job analysis. **(10)**
- Q. 8.** What are the functions of a Human Resource Manager? **(10)**