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BACHELOR OF COMPUTER APPLICATIONS (B.C.A.)
EXAMINATION : JULY - 2022
SEMESTER - II

Sub: Principles and Practices of Management (PPM-I) (BCA 244-20)

Date : 18/07/2022

Total Marks : 60

Time: 2.00 pm to 4.30 pm

Instructions:

1. All questions are compulsory unless and otherwise stated.
2. Bold figures to the right of every question are the maximum marks for that question.
3. Candidates are advised to attempt questions in order.
4. Answers written illegibly are likely to be marked zero.
5. Use of scientific calculators, Log tables, Mollier Charts is allowed.
6. Draw neat and labeled diagrams wherever necessary.

Q.1. Fill in the blanks.

(5)

1. ----- is checking actual performance against standard performance.

a) Controlling	b) Planning
c) Forecasting	d) None
2. -----is called as the founder of human relations school.

a) Elten mayo	b) Peter Drucker
c) Fayol	d) Taylor
3. ----- involves selection of best alternatives.

a) Planning	b) Decision making
c) Forecasting	d) Controlling
4. F. W. Taylor is known as father of -----

a) Modern Management	b) Human relation management
c) Scientific Management	d) None
5. MBO provides tools for-----

a) Facilitate Control	b) Effective Planning
c) Performance Appraisal	d) All of above

Q.2. State True/False

(5)

1. Management is intangible.
2. F W Taylor has proposed 14 principles of management.
3. Management is combination of art science and commerce.
4. Planning and control are closely interrelated & they determine accuracy of decision making.
5. Communication is exchange of ideas and facts.

Q.3. Answer the following in short. (solve any 5) (10)

1. What is Departmentation?
2. Define Authority & responsibility.
3. What is budget?
4. Differentiate between short term and long term Decision making.
5. Differentiate between planning and forecasting.
6. What is Scalar chain principle of management?

Q. 4. Answer the following in detail. (Solve any 6) (30)

1. Define Management. Explain the various functions of Management.
2. Explain the process of Decision making.
3. What are the limitations of planning?
4. Write a short note on span of control.
5. Explain the merits of line & Staff Organization
6. Discuss management as a profession.
7. Differentiate between contributions F.W.Taylor & Henry Fayol

Q. 5. Answer the following in detail. (Solve any 1) (10)

1. What is Delegation of authority? What are the remedies for good delegation?
 2. What is MBO? Explain the process of MBO.
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