

TILAK MAHARASHTRA VIDYAPEETH, PUNE
BACHELOR OF COMPUTER APPLICATIONS (B.C.A.)
EXAMINATION : DECEMBER - 2022
SEMESTER – II

Sub: Communication Skills (BCA – 241-18)

Date : 28/12/2022

Total Marks : 60

Time: 02.00 pm to 04.30 pm

Instructions:

1. *Question No. 1 is compulsory.*
 2. *Solve any four questions from question no.2 to question no.6*
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- Q.1. Write short notes. (Any 4) (20)**
1. Write note on Horizontal Communication with one example.
 2. Explain Communication cycle in brief.
 3. Define Courtesy.
 4. Explain Proxemics.
 5. Write a note on Gesture.
 6. Explain Evaluative Listening.
- Q.2. What are the types of body language? Explain the types in detail. (10)**
- Q.3. Explain Grapevine communication and Computer-Aided communication. (10)**
- Q.4. Describe the Principles of Communication in detail. (10)**
- Q.5. What are the types of communication? Write merits and demerits of Non-verbal Communication. (10)**
- Q.6. Which are the barriers of communication? Explain them in detail. (10)**
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