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Bachelor of Social Work (B.S.W.)
NOVEMBER - 2023

Second Semester

Subject : Communicative English (Ability Enhance Course) (25 CP 2.3)

Date: 29/11/2023

Marks: 60

Time: 10.00 am to 12.30 pm

Instructions: 1) All questions are compulsory

Q.1 Fill in the blanks by choosing correct alternative (10)

1. _____ writing means necessary relevant points expressed in brief.
a) Concise b) Correct c) Descriptive d) Narrative
2. In writing try to keep language _____ and elegant.
a) simple b) ambiguous c) stylish d) confusing
3. In _____ type of report findings of the observations are given.
a) accident report b) technical c) progress report d) fall in production report
4. _____ is one of the important parts of narrative writing.
a) characters b) people c) unity d) title
5. _____ is the backbone of writing
a) Grammar b) Unity of thought c) Narrative technique d) Speaking Skills
6. Expository means_____.
a) to understand b) to explain c) to narrate d) to discuss
7. _____ writing aims to examine or study the information and put forth one's own conclusions.
a) Expository b) Analytical c) Narrative d) Descriptive
8. A group of words which makes complete sense is called a_____.
a) sentence b) word c) paragraph d) message
9. _____ is a formal statement of facts or information or an account of something.
a) A narrative paragraph b) A descriptive passage c) A passage d) A report
10. _____ aims to make convincing argument to influence the reader
a) Persuasive b) Narrative c) Descriptive d) Analytical

Q.2 Answer in brief (Any two) (20)

- 1) Discuss the features of writing in detail.
- 2) Explain the importance of grammar, punctuation, sentences in writing
- 3) Discuss the stages of writing.
- 4) Progress report of a field work project on which you are working.

Q.3 Answer any one of the following. (Any one) (15)

- 1) Explain the types of writing in detail.
- 2) Read the following passage and answer the questions upon it :
The plain fact of the situation is that, if human beings go on picking flowers as greedily as they do at present, there will soon be few flowers left in the country to pick. There is the same argument for forbidding people to pick flowers or, at least forbidding them to pick flowers by the basketful or to dig them by the roots - as there is for forbidding people to cut the pictures in the National Gallery out of their frames and to take them home with them. Anyone with a sense of beauty must have longed to carry off a picture from a public gallery. What beauty it would lend to the home! How much lovelier it would seem there than on the dull walls of a crowded gallery. There is only one argument against taking it -

that there are not enough good pictures to go round. And we have now reached a stage at which there are not enough flowers to go round. In the old days, a meadow of wild daffodils was lavish beyond the needs of countryside. With the popularisation of the bicycle began the invasion of the country by the hordes of the town, and no sooner were the daffodils in lower than long processions of cyclists bore down on them and went home with the blooms as trophies on their handle - bars. And, now that the motor-car has been added to the bicycle, the pillage of the fields is increasing ten-fold. Roots are dug up and carried off to add to the amenities of a suburban garden. Primroses and bluebells are torn from the wayside to die on a drawing room table. Common sense suggests, indeed, that we should be at pains to preserve the flowers of the countryside. I am not sure that it would be a bad thing to forbid the sale of wild flowers for the increasing sale of wildflowers has undoubtedly helped to diminish and destroy them. There are enough flowers grown in gardens to fill all the bowls and vases in the towns, and there is no need to raid the fields for such purposes.

- a) What will be the result if people go on picking flowers? (1)
- b) With what does the author compare the picking of wild flowers? (1)
- c) What would be likely to prompt anyone to take a picture from the National Gallery? (1)
- d) What is the author's argument against taking pictures from the National Gallery? (1)
- e) What reasons does the author give for the scarcity of wild flowers? (2)
- f) What do the cyclists and motorists do with the flowers they pick? (1)
- g) How does the author suggest that we might preserve our wild flowers?(2)
- h) What eventually happens to primroses when they are picked? (2)
- i) Give a suitable title of not more than four words. (1)
- j) Find words from the passage which are similar in meaning to (3)
the following :
i) crowds; ii) facilities; iii) looting.

3) Discuss the essentials of a good report in detail.

Q.4 Short notes (any three)

(15)

- 1) Dos and Don'ts of writing
- 2) Write a paragraph on 'The Best Vacation Place'.
- 3) Importance of writing
- 4) Need of planning and preparation before writing
