

**TILAK MAHARASHTRA VIDYAPEETH**  
**Bachelor of Social Work (B.S.W.)**  
**NOVEMBER - 2023**

**Fourth Semester**

**Sub : Advance English - I (25 CP 401)**

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**Date: 28/11/2023**

**Marks: 30**

**Time: 2.00 pm to 3.30 am**

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**Instructions: 1) All questions are compulsory**

**Q.1 Fill in the blanks by choosing correct alternative (05)**

- 1) \_\_\_\_\_ is the measure of physical distance between people when they communicate.  
a) Proxemics                      b) Posture                      c) Paralanguage                      d) Touch
- 2) Select the synonym of the word 'wrath'.  
a) love                      b) allow                      c) anger                      d) error
- 3) Select the antonym of the word 'Baffle'.  
a) confuse                      b) elude                      c) encourage                      d) foil
- 4) \_\_\_\_\_ is an exchange of thoughts, ideas, and emotions with two or more than two people.  
a) Communication                      b) Thinking                      c) Gesture                      d) Posture
- 5) \_\_\_\_\_ helps people to focus on the conversation and read facial expressions in communication.  
a) Posture                      b) Facial                      c) Eye-contact                      d) Gesture expressions

**Q.2 Answer the following in detail: (Any one) (10)**

- 1) Write an application letter for the position of Senior Supervisor to Purna NGO, Nimkar Chwak, Nigadi, Pune 40012.
- 2) Write a letter to your friend and invite your friend on your birthday for party.

**Q.3 Write Short Notes: (Any three) (15)**

- 1) Gesture
  - 2) Write a notice to your employee to inform them about change in working hours.
  - 3) Write a leave letter for a family event.
  - 4) Write a resignation letter as a Senior Counselor to the Chairman, Disha Health Foundation, Mangesh Nagar, Kolhapur-41102.
  - 5) Speaking Skill
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