

**TILAK MAHARASHTRA VIDYAPEETH, PUNE**  
**MASTER OF BUSINESS ADMINISTRATION (M.B.A.)**  
**EXAMINATION : DECEMBER - 2023**  
**SEMESTER - I**  
**Sub: Principles of Management (MBA101)**

**Date: 12/12/2023**

**Total marks: 60**

**Time: 2.00pm to 4.30pm**

**SECTION - I**

**Q. 1. Fill in the blanks. (5)**

1. \_\_\_\_\_ represents the top-level management pertaining to thinking and planning function
  - a) Operative Management
  - b) Administrative Management
  - c) Floor Level Management
  - d) Both a & c
2. Fayol 14 principles does not include the below
  - a) Unity of Command
  - b) Unity Of direction
  - c) Centralization
  - d) Non Co-ordination
3. Managerial Skills involve \_\_\_\_\_
  - a) Conceptual skills
  - b) Human skills
  - c) Technical skills
  - d) All the above
4. Management is
  - a) An Art
  - b) A Science
  - c) Art & Science
  - d) None of the above.
5. \_\_\_\_\_ is responsible for daily plans of workers
  - a) Vice President
  - b) Executive Director
  - c) Supervisor
  - d) General manager

**Q. 2. Answer the following. (Any Two) (20)**

1. Explain levels of management along with their functions in detail. Along with a diagram.
2. Elaborate the Steps of Planning Process? Along with a suitable diagram
3. State Henry Fayol's 14 principles of management.
4. Importance of decision Making and Decision making process.

**Q. 3. Write notes on. (Any Two) (10)**

1. State Characteristics of Effective Decision & Problems of Decision making
  2. Explain Classical Theory with its limitations.
  3. Differentiate between Manager Vs Administrator
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**SECTION – II****Q. 4. Case Study (15)**

Mr. Mehta is a Senior Manager in “Indian Plastics Industries Ltd.”. He completes all his work as an individual contributor. As a manager’s role he does the following. Discouraging the employees, Not representing the company for felicitating dignitaries. He never established relations outside the organization for information purpose. He does not monitor his team and does not pass information to the team. He does not negotiate with the management for the workers. Kindly highlight which roles of manager are not performed by Mr. Mehta and which additional roles are to be adopted by Mr. Mehta to become a good manager.

**Q. 5. Answer the following: (10)**

- a) Explain the nature and characteristics of management?

**OR**

- b) Discuss the Functions of management. Along with a diagram