TILAK MAHARASHTRA VIDYAPEETH, PUNE
BACHELOR OF COMMERCE (B.COM.)
EXAMINATION: - MAY 2024
FIRST SEMESTER
Subject: Computational Skills (BCOM19-105)

Date: 24/05/2024	Total marks: 100	Time: 10.00 am to 1.00 pm

Instructions: 1) Attempt all Questions
2) Figures to the right indicate full marks

Q.1. A. Answer the multiple Choice questions. (Any 10)   **(10)**

1. Personal computers are also called as _____
   a) Main computers   b) Minicomputers
   c) super computer   d) Microcomputers

2. Combination of Analog and Digital computers are called as _____
   a) Hybrid Computers   b) Microcomputers
   c) Main computers   d) Minicomputers

3. In a _____ computer number and characters are represented as a series of 0's and 1's
   a) personal   b) super
   c) Digital   d) hybrid

4. The set of instructions to perform various operations is called _____
   a) software   b) computations
   c) computer program   d) program

5. Full form of EPROM is _____
   a) Erasable Product Read Only Memory   b) Erasable Programmable Random Only Memory
   c) Editable Product Read Only Memory   d) Erasable Programmable Read Only Memory.

6. The key F12 opens a _____
   a) Save As dialog box   b) Open dialog box
   c) Save dialog box   d) Close dialog box

7. The primary storage unit is also called as _____
   a) Secondary Memory   b) Memory
   c) Main Memory   d) none of these

8. Arithmetic logic unit is a part of _____
   a) Central Processing Unit   b) generation
   c) Main memory   d) none of these

9. The unit of the computer which gives the results of the process and computations is the _____
   a) Input unit   b) Output Unit
   c) memory   d) central processing unit

10. Personal Computer (PC) was developed in the _____ generations
    a) third   b) second
    c) fourth   d) first

11. _____ designed the Analytical Engine
    a) Peter Druker   b) Blaise Pascal
    c) Charles Babbage   d) none of these

12. Expert system is an example of artificial Intelligence
    a) True   b) False
    c) Sometimes true   d) Sometimes false
13. Full form of RAM is _____
    a) Read Only Mechanism   b) Random Only Memory
    c) Read Only Memory   d) Random Access Memory

Q.1. B. Answer in one Sentence (Any 5)   **(10)**
   1. Define Word
   2. Name three tabs of M.S. Word
   3. Name two memories
   4. Define slideshow
   5. Name three parts of Page layout Toolbar
   6. Define Scanner
   7. Define Printer

Q. 2) Write Short Note (Any 4)   **(20)**
   1. Optical Scanner
   2. Fourth Generation Computer
   3. Printer
   4. Limitations of Computers
   5. Mouse
   6. Keyboard

Q. 3) Answer the following question in 150 words. (any 3)   **(30)**
   1 What are the uses of Microsoft Word?
   2 Explain Formula toolbar in MS Excel
   2 Discuss what storage units are. What are the types of storage units? Describe the characteristics of the storage units
   4 Discuss what volatile and non-volatile memory is.
   5 Explain Page Layout tab in MS word

Q. 4) Answer the following question in 300 words. (any 2)   **(30)**
   1 Write down in detail the Parts of a Computer System along with the diagram.
   2 Write down Evolution of Computers
   3 Define Computer? Write down the characteristics of the computer.
   4 What are Input Devices & Output Devices?