TILAK MAHARASHTRA VIDYAPEETH, PUNE

BACHELOR OF COMMERCE (B.COM)

EXAMINATION: MAY 2024

FIFTH SEMESTER

Subject: Soft Skills (BCOM19-301)

| Date: 1 | 6/05/2024 | Total marks: | 100 | Time: 10:00 a.m. to 1:00 p.m. | | |
|------------------------|--|---|------------------------------|-------------------------------|--|--|
| | Instructions: | Attempt all Questions Figures to the right ind | icate full marks | | | |
| Q. 1. (A) 1. | | multiple-choice questions | | (10) | | |
| | a) physical | | b) language | | | |
| | c) psychologi | ical | d) social | | | |
| 2. | It is scientific "nature's hap a) pill | cally proven that laughter ca py" | uses an increase b) syrup | ed flow of Endorphins, | | |
| | c) tablet | | d) none of thes | e | | |
| 3. | Speaking in a | ı flat, tone n | nakes the listener | r lose interest in what you | | |
| | have to say. a) varying | | b) monotonous | 3 | | |
| | c) low | | d) high | | | |
| 4. | Nothing is ever for aggressive people. | | | | | |
| | a) challenging | g | b) right | | | |
| | c) good | | d) important | | | |
| 5. | has come in force, replacing many Indirect taxes. | | | | | |
| | a) Wealth tax | | b) GST | | | |
| | c) Gift tax | | d) Expenditure | e tax | | |
| 6. | individuals are essentially selfish. | | | | | |
| | a) Assertive | | b) Passive | | | |
| | c) Passive-Ag | ggressive | d) Aggressive | | | |
| 7. | is the recognized international standard for CSR | | | | | |
| | a) ISO 9000 | | b) ISO 1000 | | | |
| | c) ISO 2000 | | d) ISO 26000 | | | |
| 8. | Taxation Lav | vs deal with the | of income. | | | |
| | a) calculation | l | b) confirmation | n | | |
| | c) computation | on | d) none of thes | e | | |
| 9. | When the task is not your strength and someone has more skill the task should be | | | | | |
| | a) delegated | | b) ignored | | | |
| | c) completed | | d) managed | | | |
| 10. | The fixed glare style is used as a power trick to or gives the impression that they are more powerful than they really are. a) inform b) intimidate | | | | | |
| | , | | b) intimidate | | | |
| | c) ignore | | d) inquire | | | |

| 11. | Vilfredo Pareto was an philosopher who noted that 80% of the land in Italy was owned by 20% of the population. | | | | |
|------------|--|------------------------|------|--|--|
| | a) Italian | b) Indian | | | |
| | c) Australian | d) American | | | |
| 12. | In a meeting participants should not rush to judgment based on their | | | | |
| | a) understanding | b) biases | | | |
| | c) friends | d) will | | | |
| 13. | The Indian Contract act is a central law applicable to whole of the | | | | |
| | a) state | b) city | | | |
| | c) village | d) nation | | | |
| (B) | Answer in one sentence (Any | 5) | (10) | | |
| 1. | Which chemical is released in our body when we laugh? | | | | |
| 2. | What are indirect taxes? | | | | |
| 3. | What is the full form of CSR? | | | | |
| 4. | What is meant by time management? | | | | |
| 5. | State whether people with passive behaviour have an opinion of their own. | | | | |
| 6. | What is a time waster? | | | | |
| 7. | What is paraphrasing? | | | | |
| Q. 2. | Write Short Notes (Any 4) | | (20) | | |
| 1. | Setting Priorities | | . , | | |
| 2. | Importance of time management | | | | |
| 3. | Direct and Indirect taxes | | | | |
| 4. | Stress | | | | |
| 5. | Time wasters | | | | |
| 6. | Rapport | | | | |
| Q. 3. | Answer in 150 words (Any 3) | | (30) | | |
| 1. | What are the qualities of people | | () | | |
| 2. | Describe ways to reduce stress of your staff. | | | | |
| 3. | Explain the body language of people with Assertive behavior. | | | | |
| 4. | What are the contents of the Indian Constitution? | | | | |
| 5. | State the barriers to communication | ation. | | | |
| Q. 4. | Answer in 300 words (Any 2) | | (30) | | |
| 1. | Describe the various types of b | | . , | | |
| 2. | Elaborate the basic commercial | | | | |
| 3. | Describe the six stress busters in detail. | | | | |
| 4. | State the CSR activities of any | 10 companies in India. | | | |
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