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Bachelor of Social Work (B.S.W.)
MAY- 2024
Second Semester

Subject : Communicative English (Ability Enhancement Course) (25 CP 2.3)

Date: 17/05/2024

Marks: 60

Time: 10.00 am to 12.30 pm

Instructions: 1) All questions are compulsory

Q.1 Fill in the blanks by choosing correct alternative (10)

1. What is the first sentence of paragraph called?
a) Introduction sentence b) Topic sentence c) First sentence d) None of these
2. When do you use supporting details in paragraph?
a) Before the first sentence b) Never used c) After the topic sentence d) None of these
3. Which of the following is the primary purpose of a topic sentence in a paragraph?
a) To introduce the main idea b) to summarize c) to introduce the main idea d) none of these
4. Which of the following is not a type of letter?
a) musical b) formal c) informal d) none of these
5. Which of these is not a part of letter?
a) photo b) greeting c) signature d) date
6. All reports should be written in ----- as an objective observer.
a) 3rd person b) 1st person c) 2nd person d) none of these
7. Report writing should always be done in -----.
a) Active voice b) Passive voice c) Direct speech d) None of these
8. The stars are dancing in ----- sky.
a) a b) an c) the d) no article
9. The Ganga river is flowing ----- a bridge.
a) under b) below c) into d) none of these
10. What is the first sentence of paragraph? (Identify type of sentence)
a) Exclamatory b) Interrogative c) Imperative d) Assertive

Q.2 Answer in brief (Any two) (20)

- 1) Explain the different features of writing.
- 2) Mention guidelines for effective writing.
- 3) Explain the different formats of writing.

Q.3 Answer any one of the following. (Any one) (15)

- 1) Discuss the format report writing.
- 2) Evaluate the essential elements of content writing.
- 3) Which are the different types writing?

Q.4 Short notes (any three) (15)

- 1) Analytical paragraph about global warming.
- 2) Comprehension.
- 3) Role of punctuation marks in writing.
- 4) Use of figures of speech in writing.